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## **Additional conditions for the manufacture of parts from customer's own / provided material, tools or packaging**

When using/processing customer's own/provided material, tools or packaging for the purpose of production of gaskets or stamped parts for our customers, it is necessary to understand the procedure between the sender and Schlösser.

Basis of these additional conditions for manufacturing of parts from customer-owned/provided material, tools or packaging are our general terms and conditions. You can find them on our website at [www.schloesser-dichtungen.de](http://www.schloesser-dichtungen.de)

### **A.) Necessary information on delivery**

The delivery has to be made CPT Mengen. Partial deliveries can generally only be made after prior agreement with Schlösser. The delivery note or accompanying documents must contain the following information:

- 1.) Consignor or customer (if not identical)
- 2.) Designation "Customer's own or provided material".
- 3.) Type of material (plastic, elastomer, fibrous material, etc.) and material designation
- 4.) Material thickness and material format
- 5.) Material quantity or material weight
- 6.) Your order / order number with us
- 7.) Your part / drawing number
- 8.) our order confirmation number, if available
- 9.) Value of material provided (see point E)
- (10) other markings, if necessary (see point F)

The same applies to tools or packaging provided.

### **B.) Delivery date of the provided material**

The delivery of the provided material should be made no later than 4 weeks before the desired delivery date are carried out.

In the case of high-quality materials and/or very large quantities of material, we reserve the right to make an agreement with you regarding the raw material planning.

### **C.) Incoming goods inspections for Schlösser**

On the material, tools or packaging provided by you and your customer, we carry out the following checks at goods receipt:

- 1.) Check the quantity of the material, or the completeness of the material
- 2.) Verification of the identity of the material according to the delivery documents
- 3.) Inspection for external condition and transport damage
- 4.) Tool identity check according to drawing

Following is not checked:

- 1.) Compliance with thickness tolerance (also when marked as special feature)
- 2.) physical or chemical properties
- 3.) undetectable material defects
- 4.) Cleanliness of the material

The same applies to tools or packaging provided.



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#### **D.) Delivery time and delivery quantity**

The delivery times quoted by Schlösser in the offer shall apply at the earliest from the date of receipt of the goods by the customer and after clarification of all commercial and technical details.

If the execution of the work is delayed through no fault of Schlösser, the prices can be adjusted accordingly to the change in costs during the period of the delay.

For all orders, we reserve the right to correct the ordered number of items in such a way that the provided material is completely used up so that no residual material remains. Otherwise we ask you to send us your written notification that an over delivery of the ordered number of pieces is not desired, but the remaining material together with the finished parts shall be returned.

If the quantity of the material provided does not result in the required number of pieces, that is an underdelivery of the ordered number of pieces caused by too small quantity of material, we must, in the case of agreed staggered prices, deliver the goods to the scale of the number of units actually delivered or a corresponding surcharge for shortfalls in quantity and request that the remaining quantity be relinquished in the event of new requirements.

#### **E.) Complaints / damage to material / tools at Schlösser**

In the event of complaints based on our incoming goods inspection, problems during processing or during the storage will be discussed with the customer.

Schlösser shall not be liable for material defects which are not detectable during the listed tests or if the material cannot be processed.

Should the customer's own/provided material/tools/packaging be damaged in our company, Schlösser pay for the damage (material value replacement, production of a new tool, packaging value replacement). For this, however, it is imperative that we are informed about the value of the customer's own material/tools/packaging provided by the customer before or at the latest upon receipt of the order. If the value was not known when the order was accepted, no liability is assumed.

#### **F.) Harmlessness to health / safety data sheets / storage regulations**

The customer, as the sender of the material, guarantees that it is harmless to health. When stored or used in the processing the customer's own/provided material must not arise or transpire substances hazardous to health, carcinogens or similar substances, otherwise Schlösser are expressly pointed out in writing. In this case, Schlösser may refuse the order. The customer undertakes to provide the corresponding safety data sheets to Schlösser without being requested and update them.

A maximum roll or partial roll weight of 500 kg applies to the customer's own / provided material. If the material is heavier, it is necessary to consult with Schlösser before shipping the goods.

Schlösser store material and tools in dry rooms. Special storage and processing instructions must be communicated by the customer in writing.

In the event of deviating regulations, these must be agreed in writing before the start of the order.

Mengen, 24.11.2020

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